



eLR

Searching for a Learning Resource

eLR (e-Learning Resources) provides for the flexible storage, search, discovery and retrieval of all file and document types as well as learning resources. Content may include Interactive Learning Objects (IMS packages), course content, information on specific areas of interest, teaching and learning strategies, images, sounds, music, video, PDFs and Microsoft Office documents.

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Accessing eLR

eLR can be accessed two (2) ways:

Through your eLearn course:



1. ***Turn editing on.***
2. In a section block in eLearn, click on the ***Add an activity or resource*** menu and select ***eLR resource.***

Directly via eLR:

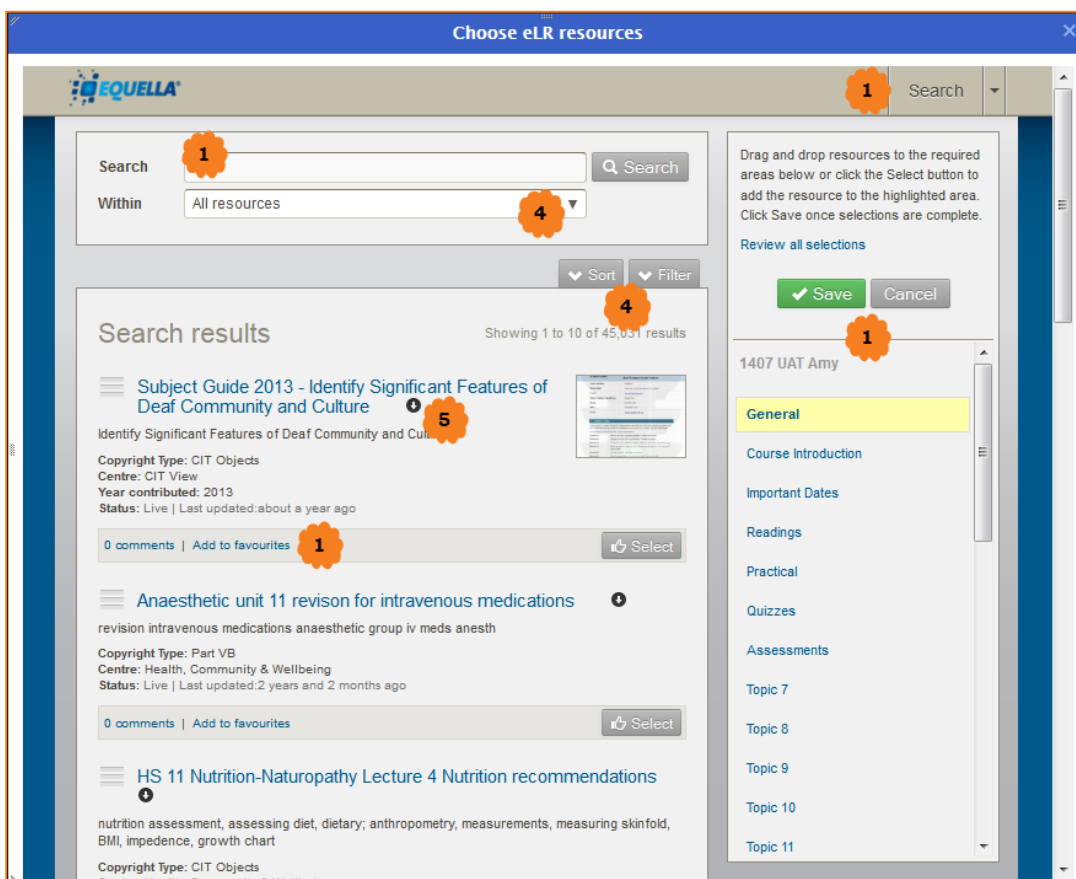
3. URL is <http://celrprod.cit.edu.au/> or click on the eLR icon on your desktop when on CIT campus computer.
4. Log in using your CIT number and password as you would for eLearn.



eLearn – eLR Search Screen

From your eLearn subject, you have access to the eLR screen. It supports a number of actions including searching, browsing and contributing.

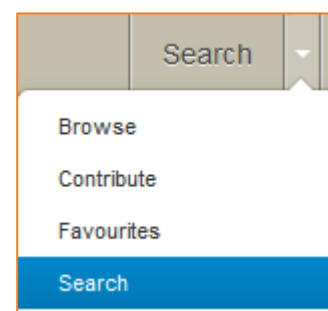
The first screen you will come to is the search screen. From here you can search for, and select items to add to your course. See list below for more information on what each part of the screen does.



1 Drop-down menu

Click here to change the view of this page. Options available are:

- **Search** – This is the default page, the first page you will come to when adding an eLR resource in eLearn. Search view enables users to search for resources.
- **Browse** – The Browse view enables users to browse through the eLR repository using pre-defined topics, such as Toolboxes, file types or qualification levels.
- **Contribute** – The Contribute view provides the ability to add new eLR resources that can then be selected and added to your eLearn course.
- **Favourites** – The Favourites view displays resources or searches that have been marked as favourites by the logged on user.



2 Search

This search comprises a basic keyword search field. Type in your keywords and click Search, and your results will display below.

3 Search within

Here you can narrow down your search by using the Advanced search, which you can narrow down by College, Competency or more. You can also search by Former CIT Centre Name (this will search through all old resources that were contributed before the upgrade in April 2014).

Collections	Advanced searches
All resources	Advanced Search
CIT Learning Resources	Assessments: Validated Internally in the Last 3 Years
LORN Collection	Assessments: AQF Level
Public Category Collection	Assessments: Assessment Type
Validation of Assessment (PRI) Collection	Assessments: CIT Centre
	Assessments: External Assessment Completed
	Assessments: Internal Assessment Completed
	Assessments: Validated Externally in the Last 3 Years
	Assessments: Validation Result Items
	Copyright Licences
	Former CIT Centre Name
	Qualification Level

4 Sort and Filter

Here you can change the sort order of your search results or filter results by an owner, date or resource type. When filtering by owner, make sure you use the users CIT number.

Filter by owner

Select user

Filter by date modified

After

Calendar icon



Filter by resource type

Audio/Music only

Images only

Video only



5 Selecting your resources



Here you can click on the small black arrow  and select (or drag using the 4 point arrow ) the file/s you would like to add. Alternatively, you can click on the name of the resource, and select or again, drag, the files you want. Please note, **do not** click on the grey select icon on the search page (see image right). This will select the entire resource, including the copyright information, the contributor and any other associated information. **Do not** click this select, as your students will be presented with your resources summary screen, which may confuse them.



Subject Guide 2013 - Identify Significant Features of Deaf Community and Culture


Identify Significant Features of Deaf Community and Culture

Copyright Type: CIT Objects
Centre: CIT View
Year contributed: 2013
Status: Live | Last updated: about a year ago

 **Subject Guide 2013.pdf** 

 Copyright alert: green 


 Copyright warning: © Canberra Institute of Technology 2013 

0 comments | Add to favourites 

Unit outline

from WebCT: EVNT-103-0

Centre: Tourism and Hotel Management
Year contributed: 2013
Status: Live | Last updated: 2 years and 2 months ago

0 comments | Add to favourites 

6 Add to favourites

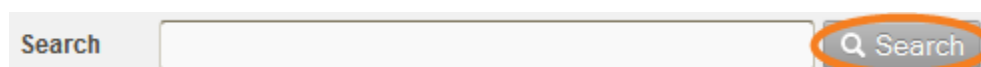
There you can add a specific resource to a list of favourites, which can be accessed via the Favourites menu. (See point 1 on how to access the favourites menu)

7 Your course

This is the outline of your course. The course location the page was accessed from is highlighted and bold. eLR resources are selected and added to course locations during the selection session. You can also drag and drop selections into different sections if you choose to. More information on selecting items further down. Once you have all the resources selected, you can review them and Save to add them to your course. They will add to your course in the sections you have put them in, as listed here.

Quick Search

In the **Search** box, you can type in and search for resources. The search terms can include anything from competency codes, qualifications, teacher names, authors, and keywords or left blank for all resources.




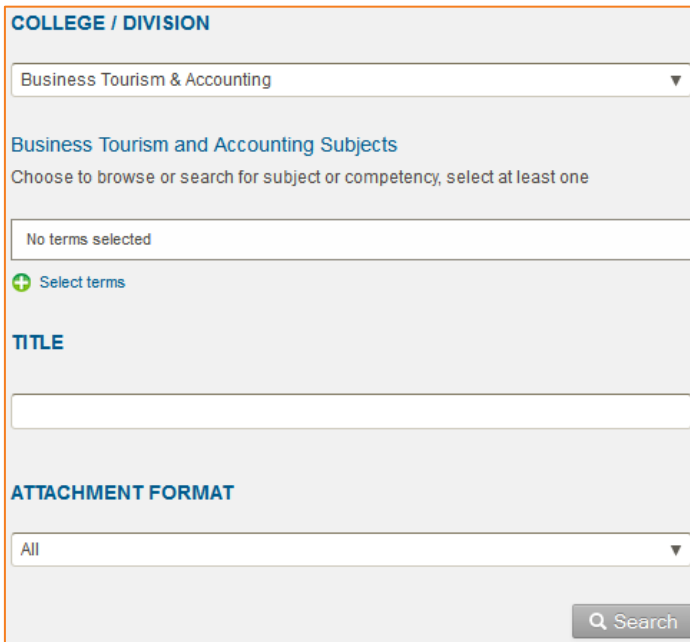
Use the Sort and Filter to edit the way your search results appear.

Advanced Search

Advanced Search allows you to narrow the search of resources down using different filters. These filters can be College's or Divisions, attachment types, subject codes/numbers and more.



Collections	Advanced searches
All resources	Advanced Search
CIT Learning Resources	Assessments: Validated Internally in the Last 3 Years
LORN Collection	Assessments: AQF Level
Public Category Collection	Assessments: Assessment Type
Validation of Assessment (PRI) Collection	Assessments: CIT Centre
	Assessments: External Assessment Completed
	Assessments: Internal Assessment Completed
	Assessments: Validated Externally in the Last 3 Years
	Assessments: Validation Result Items
	Copyright Licences
	Former CIT Centre Name
	Qualification Level

1. In the dropdown menu below the search box, click on **Advanced Search**.
2. You will now see a page with multiple fields you can fill in or choose:
 - **College/Division** – Choose selected College or Division to just search those categories.
 - Once you select your college you can then select the field of study, course, or subject this resource is associated with. Click on **Select terms** to bring up the term listing. Here you will see the field of study. Click the small + next to you field, and this will expand to the course. Click the + again and the competencies will come up. You can select multiple terms. To do this, click on  **Select**.
 - **Title** – Search for the name of the file or any keywords in the file metadata;
 - **Attachment Format** – Search specifically for a Document, Powerpoint, Image, etc;



Attaching your eLR Resource in eLearn

Once you have found the resources, you will now want to add it to your eLearn course so your students can view it.

Here you can click on the small black arrow  and select (or drag using the 4 point arrow ) the file/s you would like to add. Alternatively, you can click on the name of the resource, and select or again, drag, the files you want. Please note, the select icon on the search page, will select the entire resource, including the copyright information, the contributor and any other associated information. **Do not** click this select, as your students will be presented with your resources summary screen, which may confuse them.

Once you have select all the items you want, you will see them show up on the right under the my course section. This is the outline of your course. The course location the page was accessed from is highlighted and bold. eLR resources are selected and added to course locations during the selection session. You can also drag and drop selections into different sections if you choose to. Once you have all the resources selected, you can review them and **Save** to add them to your course. They will add to your course in the sections you have put them in, as listed here.

