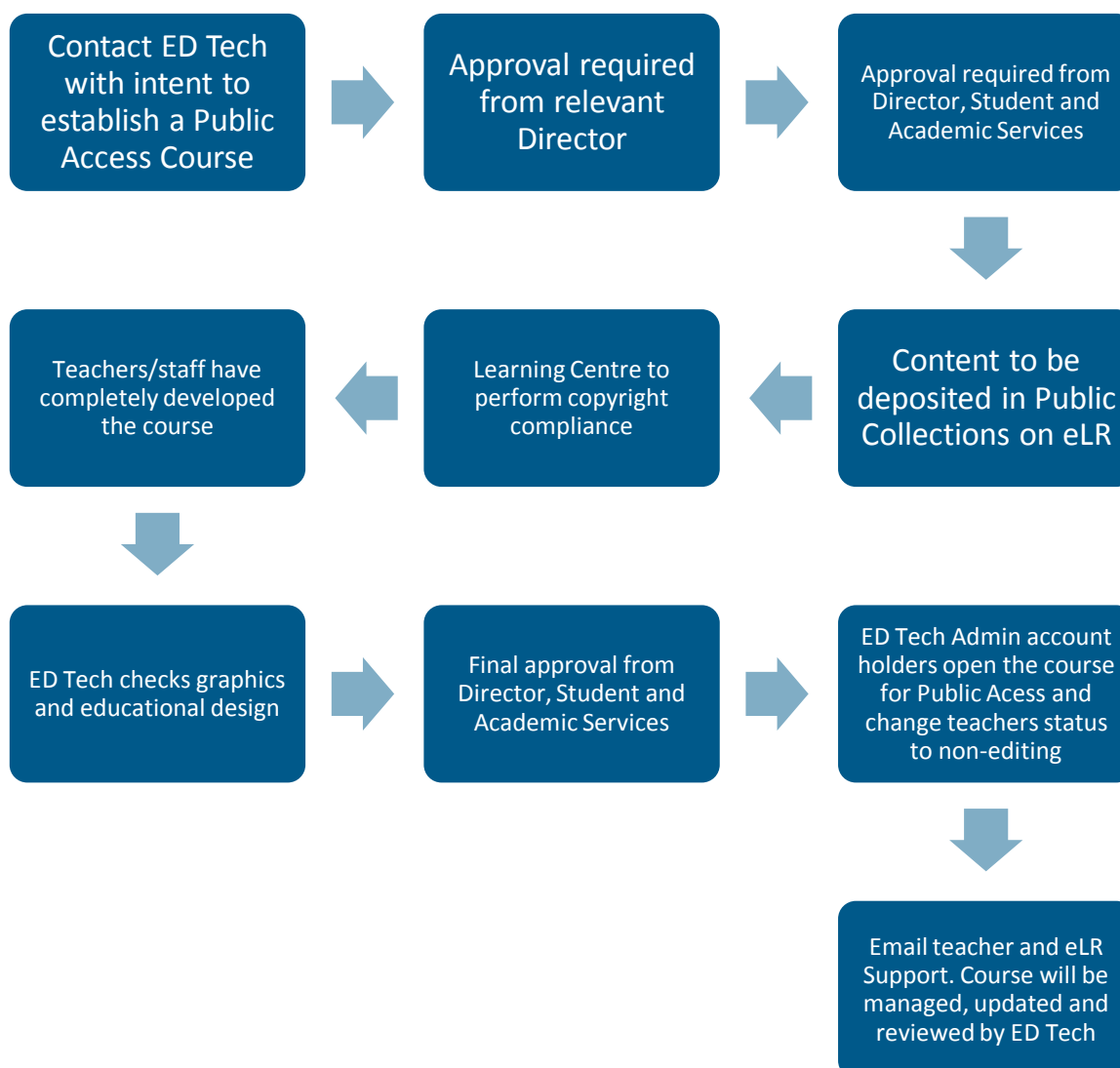


Public Access Courses Workflow Procedures

The following flowchart outlines the process for designing, developing and publishing a public access course at CIT.



Tips for developing Public Courses

- Use CITs own photographs and content for currency and compliance
- Use CIT style guide
- Include contact details for enrolments, or to get more information about the course
- Keep the content light
- Have some interactivity
- Include clear instructions on how to use the course
- Store resources in the public course category in eLR, with PCC as a prefix

Limitations of Public Access courses

Public access courses are limited to course information and some course content.

The following eLearn features are available to use without limitations:

- Link to external websites
- Webpage composer
- Text page composer
- Book feature
- Light box gallery
- Live classrooms
- Link to eLR resources
- Feedback tool – anonymous responses only

Due to the anonymity of guest access, interactivity of eLearn tools is limited and need to be used with caution. This includes:

- Assignment drop boxes – unavailable
- Blog – most features unavailable
- Choice feature – unavailable
- Dialogue feature – unavailable
- eLR – license and copyright restrictions on some resources prohibit public viewing. These issues are resolved when people are enrolled in a normal course.
- Forum – most features unavailable
- Survey – most features unavailable
- Wiki – teachers and users can view, but not edit, wiki activity

