



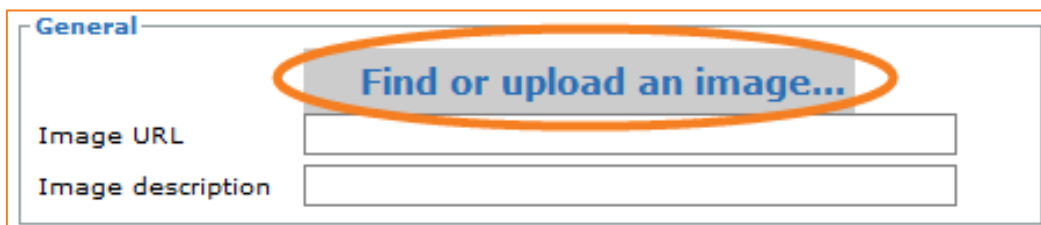
## Adding Images to your course

This guide will tell you how to add an image to your course using the HTML text editor (see guide HTML/Text Editor for more information).

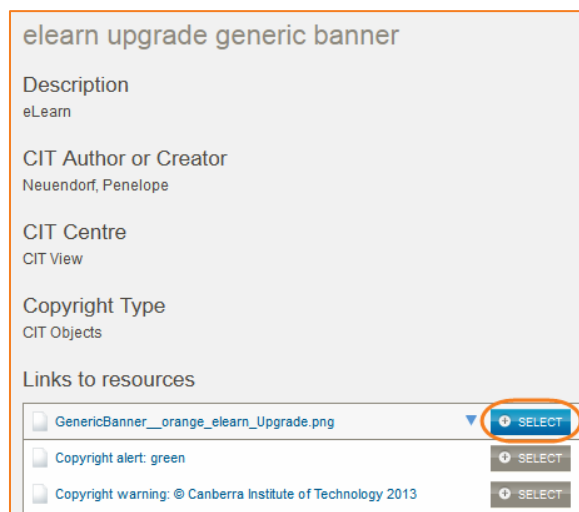
All images loaded to eLearn must be loaded into eLR as per CIT policy. This guide will show you how to add those images to your course. Please note you will need to load images to eLR first. For more information on using eLR, please see the eLR guides -

[http://teacher.cit.edu.au/elearn\\_guides/elr](http://teacher.cit.edu.au/elearn_guides/elr)

1. Turn editing on in your course and click on the *Edit summary icon* in the heading section (see image right).
2. Click on the *Insert/edit image* icon in the text editor.
3. Click on the *Find or upload an image* link.
4. This will bring up the File picker. On the left, choose *eLR*.
5. Search for your image and click on the link to it.
6. Once the image resource is open, you will see an information page (this will look similar to the image on the right), click *Select* next to your banner.
7. Click on *Select this file* and you will be taken back to the Insert/edit image dialogue box. Enter an Image description.
8. Click on *Insert*. Your image is now in.



The dialog box has a title bar 'General' and a button 'Find or upload an image...' circled in orange. Below the button are two input fields: 'Image URL' and 'Image description'.



The page shows details for the image resource 'elearn upgrade generic banner'. Fields include Description (eLearn), CIT Author or Creator (Neuendorf, Penelope), CIT Centre (CIT View), Copyright Type (CIT Objects), and Links to resources. A list of files is shown at the bottom, with the first file 'GenericBanner\_\_orange\_elearn\_Upgrade.png' circled in orange and its 'SELECT' button highlighted.

