



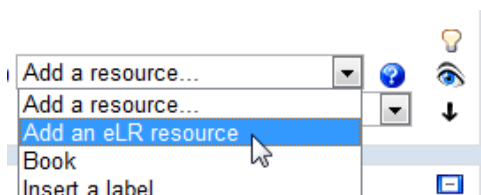
## Contributing a Resource to eLR

eLR (e-Learning Resources) provides for the flexible storage, search, discovery and retrieval of all learning objects. Content may include interactive Learning Objects (IMS packages), subject materials and resources, information on specific areas of interest, teaching and learning strategies, images, sounds, music, video, PDFs and MS Word documents.

### In your eLearn subject

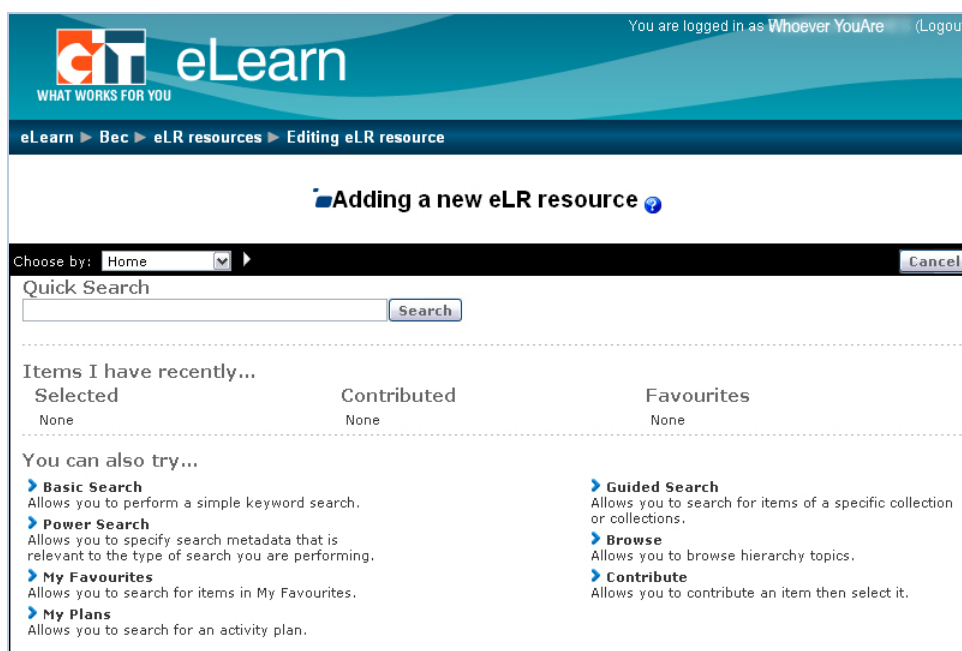
Make sure **editing is on**.

In a topic block in eLearn, from the **Add a resource** drop down menu, select **Add an eLR resource**.



### eLR Screen

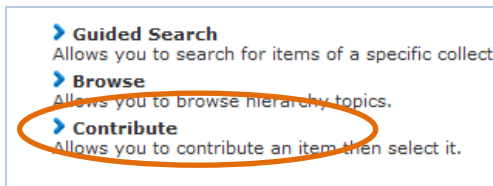
From your eLearn subject, you have access to the main eLR screen. It supports a number of actions including SEARCH (i.e. searching for a resource) and CONTRIBUTE (i.e. adding a resource to eLR).



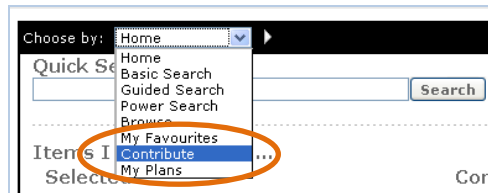
The screenshot shows the eLearn interface. At the top, there is a header with the CIT logo and the text 'eLearn' and 'WHAT WORKS FOR YOU'. Below the header, there is a navigation breadcrumb: 'eLearn > Bec > eLR resources > Editing eLR resource'. The main content area is titled 'Adding a new eLR resource'. Below this title, there is a 'Choose by:' dropdown menu set to 'Home' and a 'Cancel' button. The main content area is divided into three columns: 'Selected', 'Contributed', and 'Favourites', each with a 'None' option below it. Below these columns, there is a section titled 'You can also try...' with several search options: 'Basic Search', 'Power Search', 'My Favourites', 'My Plans', 'Guided Search', 'Browse', and 'Contribute'. Each option has a brief description of its function.

To Contribute your resource choose the “Contribute” option

Here...

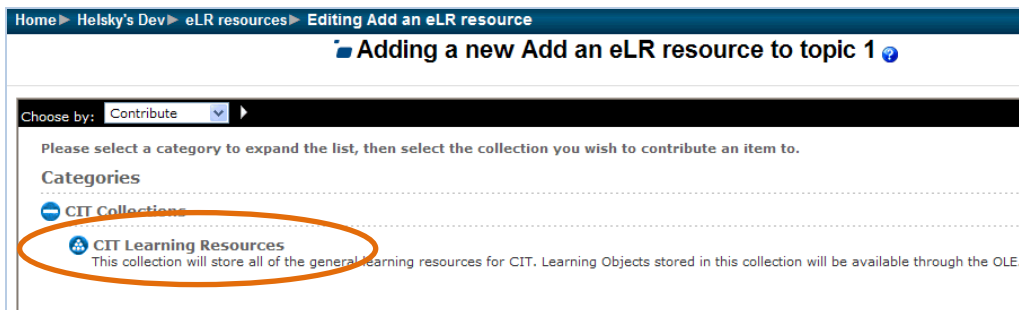


or here...



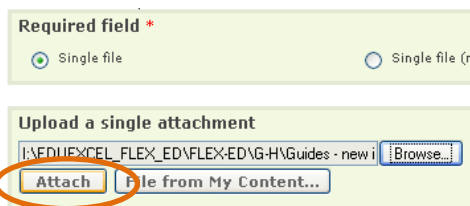
## Contribute to CIT Learning Resources Collection

Click on **CIT Learning Resources** from the CIT Collections list.



### Essential information when contributing a resource

- **Select** the type of attachment you want to upload – for example, an IMS package is a learning object which is downloaded from a learning object repository such as LORN (Learning Object Repository Network - <http://lorn.flexiblelearning.net.au/>) or TLOR (Toolbox Learning Object Repository - <http://tle.tafevc.com.au/toolbox/access/home.do?>).
- **Attach** only one file when contributing a resource. When attaching a single file, be sure to click the “Attach” button.



- **Complete** the Fields marked with a red \* as these are mandatory.
- You can complete the other non-mandatory fields such as VOCED or KEYWORDS to make your resource more discoverable.

### **You must complete the following fields:**

- **Type of file attachment** (choose an option)
- **Searchable name** (type a meaningful name)
- **Third party content** (choose an option)
- **Centre** (choose from list). *Choosing your Centre means that staff in your Centre can view your resource in their search results. Choosing "CIT view" means all CIT staff can view your resource in their search results.*

### **> Save the resource**

Click on the **Save** button from the bottom or top right hand options.



### **> Submit for moderation**

This means your resource is now available for you to include in your eLearn subject.

Do you want to submit this item for moderation now, or save as a draft?



### **> Select your resource to add to your eLearn subject**

From the eLR resource summary screen:

- Click on **Select this item**

The item was successfully submitted

**Name:** Customising learning objects  
**Description:**  
**Owner:** Helen Lynch [CIT038044]  
**Item Status:** live  
**Version:** 1

Add To The Item Hierarchy

You may choose to add this item to one or more hierarchy topics as a key resource

[Add Item to Hierarchy](#)

Moderation History - [show all details]

Edited by (Helen Lynch) 27 July 2010 1:52:31 PM

check metadata - Awaiting Moderation - [show moderators]

Version Management

Version	Title
1	Customising learning objects

Do you want to contribute another item?

- Contribute another item of the same type
- Contribute items of a different type

[Select this item](#)

- Click on the **radio button** then click **Select Resource**.

Selected Resource(s)

		<b>elearn_log-in_guide.pdf</b> File: elearn_log-in_guide.pdf (971.18 KB) <a href="#">elearn_log-in_guide.pdf</a>
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[Select Resource](#)

The resource is now available for you to use in your eLearn class.

 [elearn\\_log-in\\_guide.pdf](#)     

[Add a resource...](#)  

[Add an activity...](#)  

